# Request to Withdraw from Graduate Studies

Complete this form, print it and submit to your advisor, graduate officer or program director. Please note, if you withdraw after the final date to drop courses, you will receive a grade of F for these courses.

# Part 1: Student Details

To be completed by the student.

First name:

Last name:

WLU ID:

WLU email:      @mylaurier.ca

Program (e.g. MSc Geography):

Effective date of withdrawal (DDMMYYYY):

Effective Term(s) of withdrawal:

Registration status: full-time [ ]  part-time [ ]

Part 2: Withdrawal Details
To be completed by the student.

Type of withdrawal:

[ ]  Permanent

[ ]  Temporary (will return within one year)

I intend to return after: [ ]  1 term [ ]  2 terms [ ]  3 terms

\*If this withdrawal is temporary, note that it is your responsibility to advise the Faculty of Graduate and Postdoctoral Studies of your intention to return to studies at least one month prior to the start of the term in which you wish to return to studies.

Please indicate the types of financial assistance you are receiving.

[ ]  Teaching or Research Assistantship

[ ]  Laurier scholarship, specify type:

[ ]  External scholarship, specify type:

[ ]  Student loans (OSAP/CSL)

[ ]  Other Laurier funding, specify type:

[ ]  Other funding, specify type:

Describe your reason(s) for withdrawal:

# Part 3: Acknowledgement signatures

To be completed by the student, graduate coordinator and the FGPS.

Student’s signature:       Date:

Faculty Advisor’s signature (if applicable):       Date:

Graduate coordinator’s signature:       Date:

FGPS signature:       Date:

# Notice of Collection of Private Information

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# Office use only

Adjusted term count:

Funding: [ ]  None [ ]  Funding adjusted

Withdrawal effective date:

FGPS notes: