

Accessible Learning Audio Recording Agreement

Signed annually.

I (the undersigned student) acknowledge that all audio recordings of my registered courses are permitted as an accommodation for my disability and my use only. The professor retains all rights pertaining to the original content and recordings of the lecture material.

I agree:

- NOT to share the file(s)* (nor any portion of the files - recorded or transcribed) with any other person, including other students in the course.
- NOT to upload the files to a public forum or social media.
- NOT to disseminate or distribute any part of the recordings in any format (by any means).
- NOT to disclose or identify any transcription or note, the name(s) of classmates or guest speakers.
- I will destroy/delete all copies of the recordings for the course on the last day of the term or within a week after I complete the course.

*Sharing the files includes allowing others to listen to the audio at the same time as I am (e.g. in a group setting).

I understand that should I not comply with any of the above statements, Accessible Learning can rescind permission for me to audio record in class as an accommodation.