

Indigenous Peer Academic Coach, Waterloo Campus 2025-2026

Job Description:

We are currently hiring an Indigenous undergraduate student for the casual, part-time position of Indigenous Student Peer Academic Coach for the 2025-26 academic year. The role is part of the Indigenous Student Services and Transition and Learning Services teams. The role aims to support Indigenous students in their academic skills development through individual appointments, campus workshops, and partnerships. The Indigenous Peer Academic Coach will help facilitate academic success initiatives geared towards helping students get off to a strong start at Laurier or get back on track if they are struggling.

All candidates must be of Indigenous ancestry (First Nations, Métis, Inuit) and be able to verify this through [Laurier's Indigenous Identity Verification Process](#) prior to being hired.

The Role:

Note: Duties will vary depending on the time of year.

- Building a positive rapport with the Indigenous student community
- Model behaviour and attitudes of a successful student and empathize with the challenges new and struggling students face
- Working collaboratively with other Peer Academic Coaches and attending regular meetings with the Transition and Learning Services team and Indigenous Student Services team.
- Provide individual assistance to students to support the development of their academic skills through online and in-person coaching appointments
- In consultation with a Learning Consultant, create engaging teaching and learning materials for students
- Facilitate regular peer-to-peer workshops, group study sessions, and programming to assist students with study skills development.
- Assist with promotion and outreach initiatives on behalf of Indigenous Student Services
- Support Indigenous Student Services and Transition and Learning Services teams at campus events
- Complete Administrative duties such as student communication and session preparation

Supervisor:

Under the supervision of the Learning Consultant, Indigenous Academic Success Programs (IAS), and the Indigenous Student Support Coordinator, Indigenous Student Services

Qualifications:

Required:

- Knowledgeable of diverse Indigenous student needs and experiences in post-secondary
- Must be enrolled as a current Laurier undergraduate student.
- Cannot have infractions or violations of academic misconduct or other university codes.

- Comprehensive knowledge of Wilfrid Laurier University, including Indigenous Student Services, Office of Indigenous Initiatives, and other support systems and academic departments.
- Demonstrated skill/ability in the following areas:
 - Must be responsible, self-confident, and empathetic to student needs.
 - Developing and facilitating effective presentations.
 - Exercising good judgement and initiative.
 - Interpreting, presenting, and answering inquiries in a clear and concise manner
- Employment or volunteer experience in Indigenous communities or with Indigenous organizations is considered an asset in this role.
- All candidates must be of Indigenous ancestry (First Nations, Métis, Inuit) and be able to verify their claim by disclosing their active connection to their identified community

Job Details:

Rate of Pay: \$19 per hour (approximately 5-8 hours per week)
 Term: September to December 2025, with possibility of extension through the Winter 2026 term
 Position Start Date: August 2025
 Number of Positions: 1

Application Process:

Deadline to Apply: March 21, 2025, at 11:59 p.m.

To apply, please submit a current resume, and in lieu of a cover letter, a 2-4 minute video answering 1 or 2 (max) of the following questions:

1. As an Indigenous student, what does student success mean to you?
2. Who has positively supported you as an Indigenous student in post-secondary?
3. What advice would you give to Indigenous students starting at Laurier?
4. Share a moment of success you've experienced (personal, academic, spiritual, cultural etc.) while in university.

Resumes and video submissions (link or file) must be emailed to studentsuccess@wlu.ca by March 21 at 11:59 p.m. Please ensure your video has open access for all hiring committee members to review.

Interviews: Online interviews will be held in April between 9 a.m. - 4 p.m.
 Hiring Committee: Members from Indigenous Student Services and Transition and Learning Services

For more information, please email studentsuccess@wlu.ca